

**CHECKLIST FOR DRAFT SCHEDULE
APPROVED BY NF
JUMPING 2007**



Event (category): CSI*	Place: Zaprešić
Date: 08.-10.06.2007.	NF: Croatia

GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 21st edition, effective 21st April 2004,
- FEI General Regulations, 21st edition, effective 1st January 2005,
- FEI Veterinary Regulations, 10th edition 2006,
- The Rules for Jumping Events, 22nd edition, effective 1st January 2006,
- FEI Special Regulations for Pony Riders and Children, 8th edition, 2006,
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

This schedule is approved, provided the corrections and additions as made by the FEI have been made. The National Federation and Organising committee are obliged to ensure that the mandatory sections in the approved schedule is forwarded to guest NFs and Officials for their information.

THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND IS AVAILABLE TO OTHERS UPON REQUEST

The following signature must be printed in the schedule

Approved by the NF

Date

Signature of the Secretary General

N.B. All text in GREEN must be carefully noted by Organising Committees and NF and may be deleted from the schedule before printing, ONLY after the final approval of the FEI.

NOTICE FOR ALL INTERNATIONAL EVENTS

Any competitions other than those covered in the Rules for Jumping Events must be approved by the FEI before they may be added to the schedule

Schedules for CSI-Cat. B events for P/Ch/J/YR/V as well as CSI*/ events for seniors are approved by the NF responsible.**

Final approval of the draft schedule by the FEI, in accordance with Art. 115.1, denotes only that the contents conform to the FEI Statutes, General Regulations and Rules. By no means does this entail implicit acceptance of any liability by the FEI for any damages to third parties caused by the Organising Committee and its officials, riders, drivers, owners, and their horses.

This schedule is approved by the NF providing the corrections as requested by the NF have been added.

IMPORTANT

The Definite schedules must be sent to the FEI Secretariat by the NFs concerned, no later than 4 weeks before the event takes place.

GENERAL INFORMATION

1. FEI EVENT NUMBER

2. DENOMINATION OF EVENT (Art. 103, 420.1, 445)

STATUS: CSIYR-B CSI2*
 CSIJ-B CSI1*
 CSIP-B
 CSIch-B
 CSIV-B
 CSIAm-B Other

DATE (dd/mm/yy): 08. –10.06.2007.

PLACE: ZAPREŠIĆ

COUNTRY: CROATIA

3. ORGANISER

Name: Konjički klub "Trajbar Team"

Address: J.B.Jelačića 199

10290 Zaprešić

Croatia

Telephone: 00385 1 3310 837 Fax: 00385 1 3310 837

Email: info@kk-trajbar-team.hr

Website: www.kk-trajbar-team.hr

4. ORGANISING COMMITTEE (Art. 101.6)

Honorary President : Mr.Željko Turk (CRO)

President of the Event : Mr.Željko Trajbar (CRO)

Show Secretary : Mrs.Martina Hercigonja (CRO)

handy:00385 91 769 1343

Press Officer:

5. EVENT DIRECTOR

Name : Maja Trajbar

Address: J.B.Jelačića 199

10290 Zaprešić

Croatia

Telephone: 00385 98 280 706 Fax: 00385 1 3310 837

Email: info@kk-trajbar-team.hr

I. OFFICIALS (First name, Name and Nationality)**1. GROUND JURY : (Art. 148, 153, 259.1)**

President : Mrs. Poljaković Zdravka (CRO)
Member : Mrs.Selanec Smiljka (CRO) .
Member : Mrs.Hercigonja Dunja (CRO)

2. FOREIGN JUDGE : (Art. 152, 259.1)

Name : Mr.Karoly Fugly (HU)
Email address: karolyfugli@t-email.hu

3. COURSE DESIGNER (Art. 155, 259.5.1)

Name Mr.Eduard Petrović(CRO),course designer
Mr.Siniša Čubrić (CRO),assistant
Email address edi@jumpdesign.net
Web adress www.jumpdesign.net

4. APPEAL COMMITTEE : (Art. 154, 164, 259.3)

No Appeal Committee

5. CHIEF STEWARD : (Art. 144, 244.5, 259.6 and manual for Stewards)

Name : mr.Mladen Brezić (CRO)
Email address: cef@zg.t-com.hr

6. FEI VETERINARY DELEGATE : (Art. 158, 259.4.2, 1003, 1007)

Name : Mr.Dr.Peter Zebisch (AUT)
Email : tierklinik.andritz@aon.at

Memo concerning Officials requirements**CSI2***

- Ground Jury: The President must be International Judges and at least one Member must be International Candidate Judge.
- Foreign Judge: Must be International Judge if he is the President of the Ground Jury or International Candidate Judge if he is a member of the Ground Jury.
- Course Designer: Must be at least International Candidate Course Designer
- Appeal Committee: The Appeal Committee is optional. If appointed by the OC, one Member at least must be either an active or a retired International Jumping Judge
- Chief Steward: Must be selected from the FEI Directory List of Chief Stewards for Jumping
- FEI Vet Delegate: Must be selected from the FEI Directory

CSI1*

- Ground Jury: The President must be at least International Candidate Judges and at least one Member must be National Judge.
- Foreign Judge: The Foreign Judge is optional. If appointed by the OC, he must be at least International Candidate Judge.
- Course Designer: Must be at least International Candidate Course Designer
- Appeal Committee: The Appeal Committee is optional. If appointed by the OC, one Member at least must be either an active or a retired International Jumping Judge
- Chief Steward: Must be selected from the FEI Directory List of Chief Stewards for Jumping
- FEI Vet Delegate: Must be selected from the FEI Directory

CSI Cat B (Young Rider, Junior, Children, Pony, Amateur, Veteran)

- Ground Jury: The President must be at least an International Candidate Judge; two Members must be at least National Judges
- Foreign Judge: The Foreign Judge is optional. If appointed by the OC, he must be at least International Candidate Judge.
- Course Designer: Must be at least International Candidate Course Designer
- Appeal Committee: The Appeal Committee is optional. If appointed by the OC, one Member at least must be either an active or a retired International Jumping Judge
- Chief Steward: Must be selected from the FEI Directory List of Chief Stewards for Jumping
- FEI Vet Delegate: Must be selected from the FEI Directory

II. SPECIFIC TECHNICAL CONDITIONS (Art. 201, 202)**1. VENUE :**

The event will take place: indoors outdoors

2. COMPETITION ARENA :

Dimensions : 60x80

Type of Footing : grass

3. PRACTICE ARENA :

Dimensions : 70x30

Type of Footing : sand

4. INVITATIONS (Art. 120, 250, 251.1)

Number of NFs invited : 6

Number of home riders : unlimited

Number of riders per NF : unlimited

Number of horses per rider : 5

Competitors are invited by the Organising Committee through their NF.

One groom per rider.

III. ENTRIES (Art. 121, 251)

Entries in Principle : 11.04.2007.

Nominated Entries : 01.05.2007. (compulsory for Championships & Games)

Definite Entries : 15.05.2007.

Last date for substitutions **(Art. 251.4)**: 28.05.2007.

Entry fee per horse: 300,00 €

Entries have to be sent to: info@kk-trajbar-team.hr;

Fax:00385 1 3310 837

Organising Committees may include the following in the schedule:

“ Withdrawals after the date of definite entries or no-shows will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.” (200,00 €)

IMPORTANT - Entry forms must include the following information on horses/ponies:

- name of horse/pony
- date of birth
- breed
- country of birth
- stud-book initials
- passport number
- colour
- sex
- name(s) of owner(s)

5. FACILITIES OFFERED (Art. 132, 133)**A) COMPETITORS**

Hotel : **Name, address, tel. no.** HOTEL "ANTUNOVIĆ", Zagrebačka cesta 100A, Zagreb 10090, tel: 00385 1 2041 121

PANSION "GEC", I. Pintarića 36, Ivanec 10290 Zaprešić, tel: 00385 1 3358 018

Accommodated (bed and breakfast) from _____ to _____ at OC competitor expense

Meals : at the expense of OC competitor from 07.01.2007. to 11.01.2007. (**where** at the restaurant on the show ground).

B) GROOMS

Requests for accommodation must be sent with entries.

Cost of accommodation will be at the cost of OC competitor from _____ to _____.

Meals : at OC competitor expense from _____ to _____ (**where** _____).

OCs must provide sufficient sanitary and showering facilities, with hot and cold water for male and female grooms.

C) HORSES / PONIES

Transport expenses to be paid by the OC competitor . If by the OC, at _____ per km.

Stabling arrangements, from 07.06.2007. to 11.06.2007. Cost to be paid by OC competitor .

Exact dimensions of stables: 3m x 3m

Lived in horse boxes/caravans will be charged 21,00 € for the duration of the show for electricity. The OC will only guarantee electricity to those who make their request together with the definite entries

D) WELCOME

The time and date of arrival of riders and horses and their means of transport must be given to the OC in order to facilitate them on arrival.

E) LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

No local transportation

F) ADVERTISING AND PUBLICITY ON COMPETITORS AND HORSES (Art. 136.1-2)

The competitors are or are not authorised to carry the logo of their personal sponsor on the saddle cloth in accordance with Art. 136.1-2. The Chief Steward will check that the advertising and publicity on competitors and

horses complies with Article 136 of the General Regulations.

Yes

No

6. MISCELLANEOUS

A) GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Full information on all special prizes for example:

Best foreign rider - prize
Best home rider – prize

B) PRIZE - CLASSIFICATION (Art. 128, 129, 130)

C) DEDUCTIONS FROM PRIZE MONEY

According to Croatian Law

20 % for all foreign riders

25 % for all Croatian riders

D) PRIZE GIVING CEREMONY

The best 10 riders has to present themselves for the prize-giving ceremony of each competition.

The owner of the winning horse/pony is invited to the prize giving ceremony for the Grand Prix.

E) INSURANCES

All owners and competitors are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

F) SAFETY CUPS

Caro-GMBH-D

IV. VETERINARY MATTERS (Art. 280, 1004.2, 1005, 1011)

1. VETERINARY INSPECTION

Date (dd/mm/yy) : 07.06.2006.

Time : 17.00-20.00

2. SHOW VETERINARIAN:

Name: Mr.Krešimir Lučić

Handy: 00385 98 472 254

3. CUSTOMS FORMALITIES

Name of horse Transport Company representing the OC, required customs documents, border crossing points, times of opening etc.

Address: Zagreb šped
Vodovodna 20 A
10 000 Zagreb

Telephone: Mrs. Vlasta Šmaguc tel: 3643 618
Mr. Željko Rajić tel: 6556 495
Fax: 6520 865

Email: zeljko.rajic@zagrebsped.hr
Vlasta.smaguc@zagrebsped.hr

4. MEDICATION CONTROL LABORATORY

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event. (Vet. Regs. Art. 1021 and FEI Bulletin).

Name: Laboratoire des Courses Hippiques
Address: 15, Rue de Paradis, F91370 Verriere le Buisson, France

Telephone: 0033 1 697 52 828 Fax: 0033 1 697 52 830

5. DOCTOR / MEDICAL SERVICE

Name: Emergency service "Zaprešić"
Telephone: 00385 1 3310 094

6. FARRIER

Name: Mr. Guido Babić (CRO)
Telephone: 00385 98 9626440

TO BE PUBLISHED VERBATIM IN ALL SCHEDULES

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial

influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
- 5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Avenue Mon-Repos 24, CH-1005 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.horsesport.org.

COMPETITIONS**TOTAL AMOUNT OF PRIZE MONEY : 31.000 €**

(Currency)	Name of Class	Amount
Competition No 1	Small tour	1.000,00 €
Competition No 2	Young horses	1.250,00 €
Competition No 3	Midllle tour	2.000,00 €
Competition No 4	Big tour	3.000.00 €
Competition No 5	Small tour	1.000,00 €
Competition No 6	Young horses	1.250,00 €
Competition No 7	Midlle tour	2.000,00 €
Competition No 8	Big tour	3.000,00 €
Competition No 9	Young horses final	2.500,00 €
Competition No 10	Midlle tour finals	4.000,00 €
Competition No 11	GRAND PRIX TRAJBAR TEAM	8.000,00 €
Competition No 12	Small tour finals	2.000,00 €

Distribution of prize money - min. 5 if less than 20 competitors in the competition, distributed to 25 % of participants.

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for this competition. All prize money must be distributed (art. 130 GR)

* * * * *

FIRST DAY : FRIDAY**DATE : 08.06.2007.****COMPETITION No 1****SMALL TOUR****Competition in two phases Art 274.5.2.**

Jump-off (if any)	No		
Speed/Fixed time	350 m / min		
Obstacles	height: 1.20 m	spread: 1.40 m	
Number of horses/ponies per rider	2		
Total prize money + breakdown	1.000,00 €		

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COMPETITION No 2**YOUNGSTER TOUR (6/7 years old)****Competition in two phases Art 274.5.2.**

Jump-off (if any)	No		
Speed/Fixed time	350 m /min		
Obstacles	height: 1.25 m- 6 years		
	1.30 m- 7 years		
	spread: 1.45 m - 6 years		
	1.50 m - 7 years		
Number of horses/ponies per rider	2		
Total prize money + breakdown	1.250,00 €		

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COMPETITION No 3**MIDDLE TOUR****Mixed competition Art 238.2.2.**

Jump-off (if any)	Yes		
Speed/Fixed time	350 m /min		
Obstacles	height: 1.30 m		
	spread 1.50 m		
Number of horses/ponies per rider	2		
Total prize money + breakdown	2.000,00 €		

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COMPETITION No 4.**BIG TOUR****Mixed competition Art 238.2.2.**

Jump-off (if any)		Yes	
Speed/Fixed time		350 m /min	
Obstacles	height:	1.40 m	
	spread	1.60 m	
Number of horses/ponies per rider		2	
Total prize money + breakdown		3.000,00 €	

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SECOND DAY :SATURDAY**DATE : 09.06.2007.****COMPETITION No 5****SMALL TOUR****Competition against the clock Art 238.2.1.**

Jump-off (if any)		No	
Speed/Fixed time		350 m / min	
Obstacles	height:	1.25 m	spread: 1.45 m
Number of horses/ponies per rider		2	
Total prize money + breakdown		1.000,00 €	

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COMPETITION No 6**YOUNGSTER TOUR (6/7 years old)****Competition against the clock Art 238.2.1.**

Jump-off (if any)		No	
Speed/Fixed time		350 m /min	
Obstacles	height:	1.25 m- 6 years	
		1.30 m- 7 years	
	spread:	1.45 m - 6 years	
		1.50 m - 7 years	
Number of horses/ponies per rider		2	
Total prize money + breakdown		1.250,00 €	

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COMPETITION No 7**MIDDLE TOUR****Competition against the clock Art 238.2.1.**

Jump-off (if any)		No
Speed/Fixed time		350 m /min
Obstacles	height:	1.30 m
	spread	1.50 m
Number of horses/ponies per rider		2
Total prize money + breakdown		2.000,00 €

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COMPETITION No 8**BIG TOUR****Competition against the clock Art 238.2.1.**

Jump-off (if any)		No
Speed/Fixed time		350 m /min
Obstacles	height:	1.40 m
	spread	1.60 m
Number of horses/ponies per rider		2
Total prize money + breakdown		3.000,00 €

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THIRD DAY :SUNDAY**DATE: 19.06.2007****COMPETITION No 9****YOUNGSTER TOUR FINALS (6/7 years old)****Mixed competition Art 238.2.2.**

Jump-off (if any)		Yes
Speed/Fixed time		350 m /min
Obstacles	height:	1.30 m- 6 years
		1.35 m- 7 years
	spread:	1.50 m - 6 years
		1.55 m - 7 years
Number of horses/ponies per rider		2
Total prize money + breakdown		2.500,00 €

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COMPETITION No10**MIDDLE TOUR****Mixed competition Art 238.2.2.**

Jump-off (if any)		Yes	
Speed/Fixed time		350 m /min	
Obstacles	height:	1.30 m	
	spread	1.50 m	
Number of horses/ponies per rider		2	
Total prize money + breakdown		4.000,00 €	

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COMPETITION No 11**GRAND PRIX TRAJBAR TEAM 2007****Competition over 2 rounds.Art 261.5.3.& 273.2.2. & 273.3.3. &273.4.3.**

Jump-off (if any)		No	
Speed/Fixed time		375 m /min	
Obstacles	height:	1.40 m	
	spread	1.60 m	
Number of horses/ponies per rider		1	
Total prize money + breakdown		8.000,00 €	

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COMPETITION No 12**SMALL TOUR FINALS****Mixed competition Art 238.2.2.**

Jump-off (if any)		Yes	
Speed/Fixed time		350 m / min	
Obstacles	height:	1.25 m	spread: 1.45 m
Number of horses/ponies per rider		2	
Total prize money + breakdown		2.000,00 €	

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APPENDIX TO SCHEDULE
MUST BE DISTRIBUTED TO ALL OFFICIALS, FOR OTHER AVAILABLE
ON REQUEST

VETERINARY MATTERS (Art. 1004.2, 1005, 1011)

1. VETERINARY ASPECTS "A"

VETERINARY REGULATIONS, 10th Edition, 1st January 2006

(see website www.horsesport.org)

THE FOLLOWING TEXT MUST BE PUBLISHED IN VERBATIM IN ALL SCHEDULES

VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS

These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & the discipline rules.

"General Regulations", 21st Edition, effective 1st January 2005 will apply:

Art. 139.1

Every horse entered for any competition at CNs or CIMs (see Appendix D) in a foreign country (see GRs 141.2), and all horses entered for other CIs, CIOs, Championships, Regional and Olympic Games, whether at home or in foreign countries (see GRs 141.2), must have an official, valid FEI Passport, or a National Passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership.

Art. 139.2

Horses taking part in CNs and CIMs (see Appendix D) in their country of residence are not required to have such a passport as is mentioned in paragraph 1. All such horses must be properly registered and identifiable and, unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin all horses must have a valid vaccination certificate.

EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VII (except events taking place in NZL & AUS)

All horses and ponies for which an FEI Passport, or a National Passport approved by the FEI has been issued, must have the vaccination section endorsed by a veterinarian, stating that it has received two injections for primary vaccination against equine influenza, given between 1 and 3 months apart. In addition, a booster injection must be recorded as having been given within each succeeding 6 months, subsequent to the second injection of the primary vaccination. None of these injections must have been given within the preceding 7 days including the day of the competition or of entry into the competition stables.

The above are the minimum requirements for influenza vaccination. Both primary and first and subsequent booster injections should be given according to the manufacturer's instructions which will fall within the stipulation of the FEI ruling.

SAMPLING FOR PROHIBITED SUBSTANCES (Vet. Regs. Chapter V & VI and Annex IV)

Regular sampling is carried out in CCI3*/4*, CSIs (3*, 4*, 5*), CIOs, World Cup Qualifiers and Finals, Championships and Games, whereas at other CIs sampling is recommended. When testing takes place, the number of horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate; however, a minimum of three is recommended (Vet. Regs. Art. 1016)

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)

The Organising Committees of FEI events within Groups I & II are advised to charge competitors the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

2. VETERINARY ASPECTS "B"

WHEN RETURNING THE DRAFT SCHEDULE TO THE FEI, PLEASE SUPPLY THE FOLLOWING INFORMATION:

A) HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

Details on compulsory health tests and, where applicable, quarantine period and protocol, etc. PLEASE APPEND SPECIMEN IMPORT LICENCES WHICH WILL BE APPLIED TO HORSES ATTENDING THIS EVENT. In case of doubt or problems, please contact the FEI Veterinary Department as soon as possible.

B) CUSTOMS FORMALITIES

NFs holding an international event in their country should inform their National Veterinary Authority and their Customs Authority at least four weeks beforehand. They should request every facility to assist the movement of horses accompanied by FEI Passports, and the necessary veterinary certification at frontier crossing points into and out of their countries. (Vet. Regs. Art. 1004.2)

C) MCP CENTRAL LABORATORY - APPLICABLE ONLY TO GROUPS I & II

Under the Medication Control Programme (MCP) in Groups I and II, all samples collected in accordance with Vet. Regs Art. 1016 will be analysed by the **Laboratoire des Courses Hippiques (LCH), 15, rue de Paradis, F-91370 Verrières le Buisson**. The central MCP Laboratory will be reviewed in June 2009. Please refer to FEI Bulletin for further information. For events other than those listed in Vet. Regs Art. 1016 or for events other than in Groups I and II, samples may be analysed at an alternative FEI listed laboratory (Vet Regs Art. 1021).

CSI REQUIREMENTS

EFFECTIVE FOR EUROPE – FROM 01 January 2007

Requirements	CSI 1*+ 2*	CSI 3*	CSI 4*	CSI 5*
Max. height of obstacles currently effective	1.40m (1*) 1.45m (2*)	According to rules	According to rules	According to rules
FEI Horse passport currently effective	1* and 2* not required for home horses	required	required	required
Entry fee per horse (stabling at OC expense)	Max. CHF 525.- (EUR 350.-) plus young horses.	Max. CHF 600.- (EUR 400.-) plus young horses.	Max. CHF 600.- (EUR 400.-) plus young horses.	No charge
No starting fee No nomination Fee	Established for 3 years in 2006	Established for 3 years in 2006	Established for 3 years in 2006	Established for 3 years in 2006
Bedding - <u>Straw</u>	1 st bedding free	1 st bedding free	1 st bedding free	Bedding at OC expense
Max. number of starters per competition	100
Meals for Grooms	at own expense	at own expense	at OC expense (b/fast + 1 meal)	at OC expense (b/fast + 1 meal)
Meals for Riders	at own expense	at own expense	at OC expense (b/fast + 1 meal)	at OC expense (b/fast + 1 meal)
Accommodation for Riders	at own expense	at own expense	at OC expense for riders qualified for Grand Prix	at OC expense
Footing	acc. to min. standard	acc. to min. standard	acc. to min. standard	acc. to min. standard
Stabling	acc. to min. standard	acc. to min. standard	acc. to min. standard	acc. to min. standard
Max. number of Riders in Grand Prix	100	75	50	50

- Maximum entry fee for CSI-Ws irrespective of star level CHF 525.- (EUR 350.-).
- Maximum entry fee for CSIOs irrespective of star level CHF 750.- (EUR 500.-), except for North American CSIOs.
- Maximum entry fee for Young Horses CHF 375.- (EUR 250.-) per horse for all categories.
- Maximum entry fee for Young Rider and Junior events CHF 525.- (EUR 350.-) per horse, stabling fee included.
- Following a hearing with the organiser, a warning may be issued by the FEI to organisers not respecting the above requirements and their names may be published.
- Further infringements by an organiser may result in the event being deleted from the FEI calendar.

Acc. = according ; b/fast = breakfast ; max. = maximum ; min. = minimum.

MISCELLANEOUS

1. OBJECTIONS/COMPLAINTS (Art. 167-171)

All complaints and objections to be valid must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

2. EVENT'S ORGANISATION (Art. 114 - 115)

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

3. ENTRY RIGHT TO SHOWGROUNDS (Art. 133, 1005)

The O.C. will issue each competitor a maximum of 2 bracelets for entry into FEI stable area, each groom with 1 bracelet and each owner of 2 bracelets.

4. SCHOOLING DURING COMPETITIONS

Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

5. START LISTS & RESULT SHEETS

The name of the owner of each horse/pony will be added to all start lists and result sheets, as well as its stud book initials, country of birth, sex and age.

6. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

FOR THE INFORMATION OF ORGANISING COMMITTEES

STABLE SECURITY/STEWARDSHIP AT INTERNATIONAL EVENTS

MINIMUM REQUIREMENTS TO ENSURE IMPLEMENTATION OF VRs Art. 1005.2.5, Annex X

1. ACCESS TO STABLE AREA

The stables must be completely enclosed within a suitably restrictive perimeter (stable area) which will act both as a deterrent to the admission of unauthorised persons and to the exit of horses. The area must be sufficiently large to allow horses to be evacuated from the stables in an emergency but still remain within the confines of the perimeter.

Whenever possible the stable area must include only stables; lorries, caravans, etc., should not be permitted within the area unless specifically needed as accommodation for horses and/or grooms.

Access to stables must be limited to those persons indicated in VRs Art. 1005.2.5. It is essential that the official issuing authorised access be a responsible person of seniority within the Organising Committee.

2. CONTROL OF ACCESS

A control system must operate at all entrance gates so that there is an efficient and reliable method of identifying those who enter and leave the stable area at any time.

Extra vigilance must be used in establishing the identity of persons and reasons for entering the stables during the night.

3. STEWARDING OF STABLE AREA

At least one stable steward, directly responsible to the Chief Steward, must be present or readily available in the vicinity of the stable area 24 hours a day during the entire duration of the event. He may be assisted by deputies as required. The steward/deputies must regularly patrol the stable area, without establishing any predetermined pattern, to discourage any form of illegal practices or abuses to horses. Any misdemeanours must be reported immediately to the stable steward who must, in turn, report to the Chief Steward.

The duty of the stewards is therefore to safeguard the welfare of the horses and to prevent any form of illegal practices.

4. GROOMS

It is appreciated that grooms wish to remain with their horses during the night. Only grooms duly registered with the OC are permitted to do so.

The Person Responsible must ensure that his/her grooms, or any other authorised persons with access to his/her horses, are familiar with the security and stewarding procedures operating at the event attended.

5. MOVEMENT THROUGHOUT EVENT GROUNDS

Movement of horses between the stables, practice, grazing and main arena must be strictly controlled. The optimum layout for Jumping and Dressage disciplines is attached. It is appreciated that flexibility will be required depending on the requirements of other disciplines.

6. STEWARDING OF PRACTICE ARENA

The Chief Steward must ensure that all practice arenas are adequately stewarded all the time that they are officially open. He must also ensure that these arenas are subject to random control when they are officially closed.

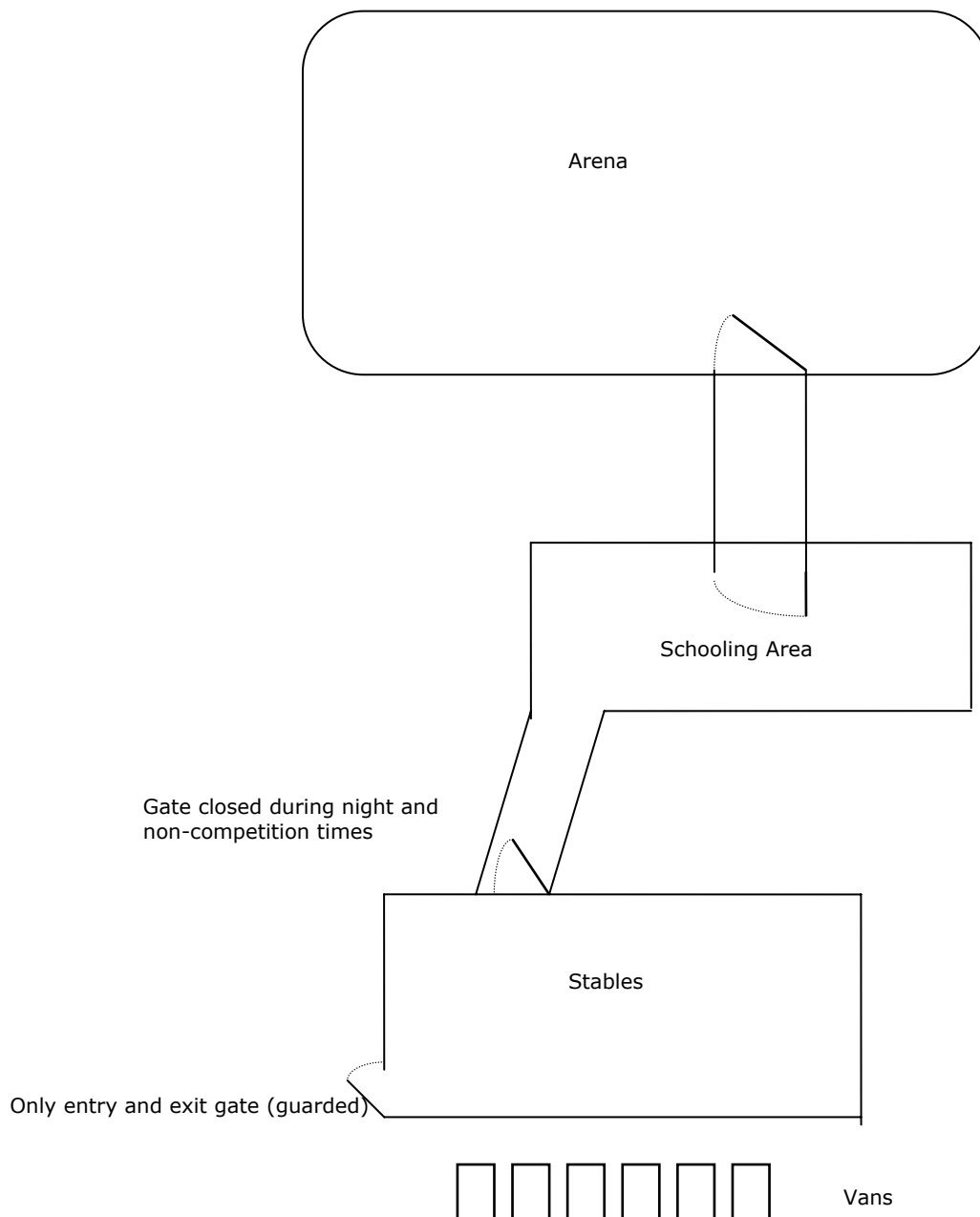
7. GRAZING AREA

It is recommended that a grazing area be provided at all outdoor events, and that this be subject to random control. If available, horses must only be grazed or walked in hand within this area.

The Foreign Judge/TD at events will be specifically asked to check that the relevant requirements are met as reasonably as can be expected, depending

on the discipline, and to indicate clearly any shortfalls, following which consideration may be given to altering the category of the event in future.

**STABLE SECURITY / STEWARDING AT INTERNATIONAL EVENTS
EXAMPLE LAYOUT FOR STABLES AND SHOWGROUND**



FOR INFORMATION PURPOSES**SPECIAL GUIDELINES FOR VETERINARY ASPECTS**

The section of the Checklist entitled "Veterinary Aspects" is comprised of four sections as follows:

1. Veterinary Aspects "A" (see page 5)

This page **must be published verbatim** in all schedules. It refers to:

- veterinary examinations, horse inspections and passport controls;
- equine influenza vaccination (note: some events take place, either at venues or in countries which impose more stringent equine influenza vaccination requirements than the FEI. Any deviations from the FEI requirements must be clearly indicated as an addition to the text in Veterinary Aspects "A" which must be published verbatim in the schedules
- sampling for prohibited substances;
- Medication Control Programme.

2. Veterinary Aspects "B" (see page 6)

This page **must be fully completed** and **returned to the FEI** with the Draft Schedule.

3. Code of Conduct (see page 9)

This page **must be published** in all schedules and it is recommended that it also be published in all programmes of international events.

4. Order Form for FEI Sampling Kits (see page 20)

The MCP is effected in Groups I and II, by Testing Teams of veterinarians and technicians and by Laboratories all directly instructed by the FEI.

At international events outside the MCP area or at those which are covered by the MCP but at which sampling is required when the Testing Teams are not present, the Veterinary Commission/Delegate will operate in accordance with Vet. Regs Chapter VI.

To provide for this eventuality, FEI Sampling Kits should be ordered directly on the form provided, from:

LABORATOIRE DES COURSES HIPPIQUES (LCH)
15, rue de Paradis
F - 91370 Verrières le Buisson
Telephone: +33 1 69 75 28 28
Telefax: +33 1 69 75 28 30

Orders must be received at least two months in advance of the date required. Any kits ordered, other than by FEI appointed MCP Testing Veterinarians, will be invoiced directly by LCH.

NFs are encouraged to stock an adequate number of sampling kits for use by organisers of international events.

**TO BE USED BY NATIONAL FEDERATIONS AND
ORGANISING COMMITTEES TO ORDER MEDICAL
EQUIPMENT REQUIRED FOR MCP**

FEI SAMPLING KIT ORDER FORM

TO: Dr Yves Bonnaire, Directeur
LABORATOIRE DES COURSES HIPPIQUES (LCH)
15, rue de Paradis
F-91370 Verrières le Buisson

FAX: +33 1 69 75 28 30

CC: FEDERATION EQUESTRE INTERNATIONALE
Dr Frits Sluyter
Administrator of Medication Control Program
Avenue Mon-Repos 24
CH-1005 Lausanne

FAX: +41 21 310 47 60

(Please print or type)

ORDER FORM (National Federation / Organising Committee)

Competition

OC / NF

Contact Name

Contact Address

City

Country

Phone

Fax

Please invoice the following order to NF / OC as above :

FEI/LAB KITS indicate number required

1 kit per horse to be sampled
(including syringes, needles, etc...)

Date:

Signature:

Please allow 28 days for delivery

FOR INFORMATION PURPOSES

P H O T O G R A P H S
G A M E S A N D C H A M P I O N S H I P S

Please remember to provide the FEI with photographs of your event.

Your photos are needed for the publication of the results of the Games/Championships in the FEI Bulletin and the Awards Ceremony to be held during the annual FEI General Assembly.

Criteria for Photographs

- Photos must be taken by an accredited photographer
- Photos of individual winners in each discipline (1st, 2nd and 3rd place)
- Photos of team winners in each discipline (1st, 2nd and 3rd place)
- Each photo must have a legible caption
- Please address photos to Wiveka Lundh, Commercial Department

Thank you for sending us your photos as soon as possible after your event so that they can be published in the corresponding Bulletin.

FOR INFORMATION**BASIC PRESS FACILITIES**
Requirements from the International Alliance of Equestrian Journalists (IAEJ)

Helping the media to provide good coverage for your competition is one of the cheapest forms of publicity available. Stories in newspapers, magazines or on the radio or television will do a lot for your event, for your sponsors and for the overall visibility of equestrian sport in your area. While media requirements at the top levels can be elaborate, attention to some very simple and easy details can do a lot to help the media exposure of even the smallest competition.

- Programmes, starting orders, course plans and results must be available at all times. The media must be given priority in the distribution of final results.
- A small, reserved working area should be available. This can be a small room or a separate space within the secretariat or show office.
- At least one telephone line must be exclusively available for the media and must be accessible for modem. It does not have to be for free, but available for the media. It can be difficult for the media to find a suitable phone for connecting a laptop so this is a very helpful thing to provide.
- One telefax must be available. As above, it does not have to be for free. Journalists can pay for their phone calls, but it does need to be available.
- Press stand. Some seats should be reserved for the media close to the competitors.
- Press officer. Even in the smallest show, there should be somebody aware that the media might show up and need some help. Within the organizing committee, somebody should be responsible for answering questions from the media if needed (including on the telephone) or to organize a press conference.
- Access to the warm-up areas. It is essential that journalists and photographers have a chance to contact the riders for interviews, photos etc., and this is best done near the warm-up area.
- Parking. At least for the photographers who have to carry heavy equipment, there should be a possibility of getting into reserved parking areas next to the competition venue.
- It would be helpful if accredited press have the opportunity to have some food and drink readily available.